

The Milford Library Board met in regular session on Wednesday, September 5, 2012, at 5:30 P.M. Those present were Board Members Rick Kilts, JoAnn Chaffin, Carla Schley, Elaine Franklin, Jeff Cookinham, Dennis Dotson, Joann Gano, Director Susan Pratt and City Administrator Matt Skaret.

**Public Comments:** None

**August Minutes:** Elaine moved to approve the minutes as published, JoAnn seconded, Board approved

**Bills:** The bills were read and discussed, JoAnn moved to approve the bills, Carla seconded Board approved.

**Employment policy:** The policy was reviewed and changes made as necessary. Carla moved approve the revisions, Denny seconded, Board approved.

**Director's Report:**

- Circulation report was discussed
- Monthly programming report was read
- August events included:
  1. Adult book club read Reliable Life and 5 attended
  2. YA book club read The Knife of Never Letting Go and Aimee had many activities for the club
  3. Betty had 4 story times
  4. August 28th was the staff meeting
  5. 6 new 21.5" Samsung flat screen monitors were purchased
  6. The newsletter was sent out

**Upcoming Events:**

- Poseidon Adventure will be the movie on September 6th
- The Giver is the adult book club book
- Betty will have 5 story times this month
- On September 19 "Guys and Kids" story time will be held starting at 6:00 P.M. Tammy Hamlin will provide music and an author will be telling stories-Jim has planned this event
- The YA section is in need of new shelving and Susan will be meeting with the Friends to discuss purchasing this.

**Upcoming Topics:**

- Susan will be submitting the Open Access report to the State. After the report is filed, the State gives funding to the library
- County all staff in-service will be on September 25th at the Spirit Lake library. The Milford library will be closed that day so the staff can attend this training.
- The annual donation of over \$11,000 made by Dickinson County was received
- Susan will be filing the Enrich Iowa application. This is a state funded program that helps offset costs of projects

- Susan will be filling out the annual survey which is due by the end of October and is required by the State of Iowa
- The library is up to purchase 2 new computers

JoAnn moved to adjourn, Carla seconded

Joann Gano  
Secretary