

The Milford Library Board met in regular session on Wednesday, September 4, 2013, at 5:30 P.M. Those present were Board members Rick Kilts, Carla Schley, Elaine Franklin, Denny Dotson, JoAnn Chaffin, Joann Gano, Assistant Director Wendy Watt, City Administrator Matt Skaret. Absent was Jeff Cookinham.

Public Comments: None

August Minutes: Carla moved to approve the minutes as written, JoAnn seconded, Board approved

Bills: The bills were read and discussed. Elaine moved to approve the bills as presented, Denny seconded, Board approved.

Director's Report:

The circulation and monthly program reports were given.

The adult book club met with Aimee leading the discussion of the book Never Let Me Go

Betty held 4 story times.

The staff met on August 27th with all present

Wendy took the Sirius radio to Spencer and parts were ordered

Upcoming report:

The staff will participate in a webinar on the topic of Affordable Health Care Act on October 1 and 2.

Jim is hosting a Kids and Music program on September 17th.

The library is co-hosting author Wm Kent Krueger at the Sami Center on Monday, September 23rd.

A date has not been set yet for the video "Place at the Table" and a guest speaker.

The Friends met and folded the newsletter which is ready to be sent out.

Upcoming Topics:

After discussion of the 3 candidates that were interviewed Carla made a motion to offer Beth Sorenson the position of Library Director starting at step 6 on the pay scale moving to step 7 contingent on a 6 month satisfactory performance. Also a 40 hour vacation time would be included in the package. This motion included authorizing the personnel committee to meet with further negotiations as necessary. JoAnn seconded, Board approved.

Carla moved to purchase a new laptop for Aimee, Elaine seconded, Board approved

Wendy will be working on the annual State Survey which is due at the end of October

The library will be closed on October 14th in observance of Columbus Day.

The county wide staff inservice will be held at the Arnolds Park library on October 23.

JoAnn moved to have the library closed the entire day so the staff can attend this inservice, Elaine seconded, Board approved.

Carla moved to have ServiceMaster clean the carpet in the library, Denny seconded, Board approved.

Carla moved to adjourn the meeting

Joann Gano
Secretary