

The Milford Library Board met in regular session on Wednesday, January 9, 2013, at 5:30 PM. Those present were Board members JoAnn Chaffin, Elaine Franklin, Carla Schley, Rick Kilts, Denny Dotson, Jeff Cookinham, Joann Gano, Director Susan Pratt and City Administrator Matt Skaret.

Public Comments: None

December Minutes: Jeff moved to approve the minutes as written, Carla seconded Board approved

Bills: The bills were read and discussed, Carla moved we approve the bills for payment, Elaine seconded, Board approved.

Children's Librarian Job Description- the policy was reviewed and no changes were made. JoAnn moved to approve the policy as written, Jeff seconded, Board approved

Director's Report:

- Circulation report was discussed
- Monthly programming report was read
- Adult Book Club- Light Between Oceans was read during December with 6 attending
- YA Book Club did not meet but perhaps will resume this coming spring
- Story Times-there were 4 held during December
- Staff meeting- On December 30th the staff met to discuss important issues
- Hunger Games Party- 3 participants enjoyed games and movie

Upcoming Events Report

- Adult Book Club-A Secret Gift will be read in January
- YA Book Club-Aimee is coming up with new ideas and perhaps a digital book club on the library website is something to pursue
- Story Times- Betty will have 4 sessions in January
- April Author Event- Bill Jamerson will be coming to the library on Thursday, April 11 at 2 PM. His program will have music and storytelling about the CCC during the 1930s.
- Library Tier 3 Certification-Susan has filled out the paperwork which is done every 3 years
- Board training- The Board needs continued training and topics the Board would like to learn about were discussed.
- DVD shelving update- Jackson Millwork will install the shelving at the end of January and the Friends will purchase new DVDs.
- New Fire Alarm- the new system brings the library up to code
- Internet User agreement- Elaine moved to approve the changes made to the agreement, Denny seconded, Board approved
- Library budget- The Board looked at Susan's proposal for the upcoming budget, the budget committee will be meeting with Susan to study the proposal in detail
- The Cub Scouts made a \$250 donation for the YA section
- Susan will be purchasing a vacuum for staff use.

Carla made a motion to adjourn, Denny seconded
Meeting Adjourned

Joann Gano

Secretary