

The Milford Library Board met in regular session on Wednesday, December 5, 2012, at 5:30 P.M. Those present were board members Rick Kilts, Denny Dotson, Carla Schley, JoAnn Chaffin, Joann Gano, Director Susan Pratt, City Administrator Matt Skaret. Absent were Elaine Franklin and Jeff Cookinham.

Public comments: None

November minutes: JoAnn moved to approve the minutes as written, Carla seconded and Board approved

Bills: The bills were read and discussed, Carla moved we approve the bills for payment, Denny seconded, Board approved.

Special Projects Coordinator Job Description: The policy was reviewed with changes suggested by Susan, JoAnn moved to approve the revisions, Carla seconded, Board approved

Director's Report:

- Circulation report was discussed
- Monthly programming report was read
- Adult book club read My Name is Mary Sutter and 6 attended
- The Maze Runner was the book for YA club and no one attended
- 3 story times were held by Betty with good attendance
- Holiday Fantasy was enjoyed by many
- 13 trees were decorated for the Festival of Trees and Route 86 performed
- The CD was rolled over at Farmers Savings Bank with .6% interest

Upcoming Events:

- December 18 the adult book club will be reading The Light Between Oceans
- YA Book club will not meet until summer since Aimee hasn't had students attend
- YA movie for December 27th will be "Hunger Games" with Aimee planning activities
- Betty will have 3 story times this month and a craft after school on the 13th
- Aimee and Susan will be presenting at the Library Technology Conference in Minneapolis
- JoAnn made a motion to change the charge for poster, 11"x17", size printing from fifty cents to \$1.25, Carla seconded, Board approved
- JoAnn made a motion that the library not accept out of state check for services provide, Denny seconded, Board approved
- Carla moved that the Library close at noon on December 24th and 31st, JoAnn seconded, Board approved
- JoAnn made a motion that the January meeting be moved to January 10th since the regular date is so close to the holiday, Denny seconded, Board approved
- Susan has asked Jackson Millwork to make a new DVD holding shelf with the approximate cost to be \$1868.42. JoAnn moved to proceed with this project, Denny seconded, Board approved

Carla moved to adjourn the meeting

Joann Gano, Secretary