

Children's Librarian Position Milford Memorial Library

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The Milford Memorial Library has an immediate opening for a Children's Librarian. This position is part-time (approximately 25 hrs./week). Successful applicants will have the ability to maintain working knowledge of library trends through continuing education and involvement in library operations; plan, arrange, and perform all children's programming; serve as a specialist in our children's collection, and assists patrons in its use; share in the duties of Library Assistants as time allows.

Minimum Qualifications: Ability to work all hours of library operation, including evenings and weekends; effectively communicate orally and in writing; provide quality customer service for library patrons of all ages; work well with children; experience with computer systems (word processing, databases, spreadsheets, internet); ability to use computer, copy machine, fax, and other office equipment.

Preferred Qualifications: Experience with children's programming; previous experience working in a school or public library setting; familiarity with books and other library resources.

Please submit an application to Gillian Anderson, Library Director, Milford Memorial Library, 1009 9th St., Milford, IA 51351. Applications are available at Milford Memorial Library or online at <http://milfordlibrary.weebly.com/employment-opportunities.html>.

Early applications will be given first consideration.

Applications will be taken until September 4, 2024. The City of Milford is an equal Opportunity Employer.

