

The Milford Library Board met in regular session on Wednesday, April 6, at 5:30 p.m. Those in attendance were Board Members Rick Kilts, Elaine Franklin, Denny Dotson, Joann Gano, Shelly Berning, Jeff Cookinham, Deb Johnson, and Director Gillian Anderson. No members were absent.

The meeting was called to order by Rick.

Public Comments: None

Minutes: Joann moved to amend the March 2022 minutes to vote for approval of Gillian's move on the pay scale after last month's evaluation, Deb seconded the motion to amend the minutes and approve of Gillian's pay scale movement, Board approved. Jeff moved to approve last month's minutes as presented including the amendment. Elaine seconded, and Board approved.

Bills: After reviewing the bills, Jeff moved to pay the bills, Elaine seconded, Board approved.

Policy Review: The Overdue Policy was reviewed and discussed, Elaine moved to add to the policy stating "patrons who are visiting the Milford Library under the VersaCard system and are showing an overdue fine from another library will not be allowed to check out from the Milford Library until their fine is corrected," Joann seconded. Board approved the change, policy will be altered and marked as reviewed.

Board Education: Gillian and the board reviewed and discussed Chapter 4 of the Iowa Library Trustee Handbook.

Director's Report: Circulation and monthly program reports were shared

Last month's events:

- Read Across America – March 1 – 31 – 32 participated
- Paint Night at the Library - March 2 – 5 attended 2 kits- postponed to April
- YA Subscription Box – Avengers: Some Assembly Required – March 8-18 – 11 boxes
- Afterschool Activity – Legos – March 10 – 25 attended
- Building Bookworms – St. Patrick's Day - March 14 – 28 attended
- Open Book Discussion Group – March 15 – 3 attended
- Y.A.D.O – Young Adults Day Off – March 15 - cancelled
- Adult Craft Series – Embroidery Hoop Bunny - March 16 – 18 kits, 9 video views
- Dementia Friends Iowa with Elderbridge Agency on Aging – March 23 – 2 attended
- Building Bookworms – Pete the Cat – March 28 – 18 attended
- Clover Kids – Traptastic – March 28 – 35 attended

- Spring Coloring Contest – March 28 – April 8
- Spring Egg Hunt – March 28 – April 8
- Paint Night – March 29 – 17 attended, 10 kits, 2 video views

Upcoming events:

- Spring Coloring Contest – March 28 – April 8
- Spring Egg Hunt – March 28 – April 8
- Afterschool Activity – Bead Art – 3:30 p.m. – April 7
- Building Bookworms – Easter - 10:30 a.m. – April 11
- YA Subscription Box – Willy Wonka – April 12-22
- Y.A.D.O – Young Adults Day Off – 10:30 a.m. – 3:00 p.m. – April 18
- Open Book Discussion Group – 1:00 p.m. – April 19
- Adult Craft Series – Stamped Books – 5:00 p.m. – April 20
- Building Bookworms – Caterpillars – 10:30 a.m. – April 25
- Clover Kids – Dirt-N-Worms – 3:30 p.m. – April 25
- Paint Night – 7:00 p.m. – 9:00 p.m. – April 26
- Hot Air Balloon Presentation – 5:30 p.m. – 6:30 p.m. – April 27

Discussion of upcoming topics

- Phased Reopening Plan-Gillian and the board discussed the current phase and hours of the library. No changes will be made.
- New Equipment- Gillian discussed with the board that new computer chairs are needed as the current ones are aged and starting to rip. Recovering the chairs is more expensive than buying new chairs. She also shared that it is time to replace and rotate out two computers. Denny moved to purchase and replace 2 computers at \$895 a computer. Elaine seconded. Board approved.
Discussion about the chairs continued and Jeff moved to purchase 3 new computer chairs at \$176.69 a chair, Joann seconded. Board approved.
- Summer reading program- Gillian shared out about the SRP that will be in collaboration with Spirit Lakes and Arnolds Park Libraries. There will be programming for Children, Young Adult, and Adults.
- Other items to note
 - No other items of note

Denny moved to adjourn; Joann seconded.

Shelly Berning

Secretary