

The Milford Library Board met in regular session on Wednesday, September, 1 2021, at 5:30 p.m. Those in attendance were Board Members Rick Kilts, Elaine Franklin, Denny Dotson, Joann Gano, Shelly Berning (via Zoom), Deb Johnson, Jeff Cookinham and Director Gillian Anderson. No members were absent.

The meeting was called to order by Rick.

**Public Comments:** None

**Minutes:** Jeff moved to approve last month's minutes as presented. Elaine seconded, and Board approved.

**Bills:** After reviewing the bills, Elaine moved to pay the bills, including those that were not in, Deb seconded, Board approved.

**Policy Review:** Unattended Children Policy was emailed out to the board to review, no changes needed, Unattended Children Policy is marked as reviewed.

**Board Education:** The board received education on the new educational database provided by the State Library of Iowa, Brainfuse HelpNow. This is an educational database that offers live expert assistance, study help platforms, and collaboration sessions for all aged learners. This platform is free to library patrons from the State Library of Iowa.

**Director's Report:** Circulation and monthly program reports were shared

**Last month's events:**

- Okoboji Blue Water Festival Storytime – Arnolds Park - August 7 – 30 attended
- Miss Iowa 2021 Storytime – 10:30 a.m. – August 9 - Postponed

**Upcoming events**

- After School Activity – Sidewalk Chalk - 3:30 p.m. – September 9
- Miss Iowa 2021 Storytime – 6:00 p.m. – September 9
- YA Subscription Box – Power Up - September 14 – 24
- Adult Craft Series – Hanging Succulent Planter – September 15
- Lessons of the Holocaust – 2:00 p.m. – September 16
- Building Bookworms – 10:30 a.m. – September 20
- Paint Night at the Library – 7:00 p.m. – September 28
- Milford Male – 6:00 p.m. – September 30

**Discussion of upcoming topics**

- Phased Reopening Plan: Currently we are in Phase 3 of the reopening plan. There was discussion if any changes needed to be made with the rising concern of the DELTA variant so discussion of the

Reopening Plan will continue in the next coming meetings. Due to accreditation requirements, the board had a discussion of adjusting hours during the week and weekend. Jeff moved to adjust the current hours to Monday, Tuesday, Thursday, and Friday to 9:30-5:30, 9:30-7:00 on Wednesdays, and reopen on Saturday from 9:30-12:30. Joann seconded this motion, board approved. These hours will start on September 7<sup>th</sup>, 2021.

- Dickinson County Board Education: The annual county board education night will take place in Milford on November 2<sup>nd</sup> at 6:00 following the monthly board meeting. The presenter will be Bonnie from the State Library of Iowa and will include library board members from Spirit Lake, Terrill, Milford, Arnolds Park, and Lake Park.
- Other items of note:
  - Gillian shared that there have been discussions with the directors from Spirit Lake and Arnolds Park libraries to combine the presenters during the Summer Reading Program. This would allow the libraries to offer multiple shows on one day at a neutral site and possibly bring in more presenters. This conversation is ongoing and Gillian will share any updates in the future.
  - Gillian shared that the public works supervisor contacted her due to some upcoming work in the alley next to the library. He was wondering about our plans to remodel or expand the library as previously discussed in meetings years past, the board advised to Gillian notify him that we have no plans in motion or discussion to expand the library at this time.
  - No other items of note

Denny moved to adjourn; Joann seconded.

Shelly Berning

Secretary