

The Milford Library Board met in regular session on Wednesday, July 7, 2021, at 5:30 p.m. Those in attendance were Board Members Rick Kilts, Elaine Franklin, Denny Dotson, Joann Gano, Shelly Berning, and Director Gillian Anderson. Members Deb Johnson and Jeff Cookinham were absent.

The meeting was called to order by Rick.

Public Comments: None

Minutes: Joann moved to approve last month's minutes as presented. Elaine seconded, and Board approved.

Bills: After reviewing the bills, Elaine moved to pay the bills, including those that were not in, Denny seconded, Board approved.

Policy Review: Sex Offender Policy was reviewed, no changes were made, policy marked as reviewed.

Board Education: The board received education on the new hot spots that were recently placed into circulation.

Director's Report: Circulation and monthly program reports were shared

Last month's events:

- SRP Program Kick Off Celebration – June 10 – Florence Park – 19 attended
- Building Bookworms & Grab and Go Bags – PLAC – June 11 – 36 attended – 38 bags taken
- Facebook Fun – Reading Colors Your House – June 15 – 0 participated
- YA Subscription Box – Life's a Crayon Box – June 15 – 16 taken
- Sidewalk Shenanigans – Mosaic Ice Cream Cone – June 16 – 26 attended
- Adult Craft Series – Sea Glass Sailboat – June 16 – 15 kits – 7 video views
- SRP Performer – Jason Kollum – June 17 – Florence Park – 131 attended
- Building Bookworms & Grab and Go Bags – Red – June 18 – 9 attended – 100 bags taken
- Facebook Fun – Reading Colors Your Food – June 22 – 9 participated
- Paint Night at the Library – 7:00 p.m. – June 22 – A. P. Library – 7 attended – 7 kits
- Sidewalk Shenanigans – Color Scavenger Hunt – June 23 – 27 attended
- Pockets Full of Fun – June 24 – Florence Park – 108 attended
- Building Bookworms & Grab and Go Bags – June 25 – 11 attended – 100 bags taken
- Facebook Fun – Reading Colors Yourself - June 29 – 3 participated
- Sidewalk Shenanigans – Outside Games – June 30 – 14 attended
- SRP Performer – Mr. Stinky Feet – July 1 – Florence Park – 93 attended

Upcoming events:

- Facebook Fun – Reading Colors Your Books – July 6
- Sidewalk Shenanigans – Yoga with Kenzie Liechti – 10:00 a.m. – July 7
- SRP Performer – Absolute Science – 10:00 a.m. – July 8 – Florence Park
- Building Bookworms & Grab and Go Bags – Martin Mendez – 10:00 a.m. – July 9
- YA Subscription Box – Nature’s Smile – June 29 – July 9
- YA Subscription Box – Outside the Lines – July 12 – July 21
- Facebook Fun – Reading Colors Your World – July 13
- Sidewalk Shenanigans – Succulent Planters – 10:00 a.m. – July 14
- End of the Summer Reading Program Celebration – 10:00 a.m. – July 15 – Florence Park
- Adult Craft Series – Epoxy Wood Tray – July 21
- Friends of the Milford Library Foundation Book Sale – Setup 11:00 a.m. – Sale 2:00 p.m. – 5:00 p.m. – July 22
- Friends of the Milford Library Foundation Book Sale – 9:00 a.m. – 4:00 p.m. – July 23
- MML’s Photo Booth – 5:00 p.m. – 7:00 p.m. – Florence Park
- Friends of the Milford Library Foundation Book Sale – 9:00 a.m. – 1:00 p.m. – July 24
- Paint Night at the Library – 7:00 p.m. – 9:00 p.m. – Arnolds Park Library – July 27

Discussion of upcoming topics:

- Phased Reopening Plan: Currently we are in Phase 3 of the reopening plan. There was discussion if any changes needed to be made and since everything seems to be working fine, no changes will be made at this time. The reopening plan will be re-visited again at the next meeting.
- Transaction drawer: the mechanic from the company came to work on the drawer and tried a fix that was recommended by the company. This did not work so he is connecting with the company again. Gillian is still waiting to hear back from the company and the mechanic to see what the next step is. Gillian did report that the call button on the drawer is working so patrons can use the button to buzz for the librarians.
- Election of officers: There was discussion about anyone changing duties as board members. Elaine moved to leave the officers in their current roles, Joann seconded, board approved.
- EIC Mini Grant and American Plan Act Grant: Gillian contact the board members via email about mini grants that were available and due before the current meeting was to take place. The board members all approved that Gillian apply for them. Gillian shared that these grants were approved and she purchased STEAM kits with the children Launchpads, and Wonderbooks from \$1136 from Early Childhood Iowa. From the American Plan Act Grant, which was 5,000, Gillian ordered a

scanner and a printer for the drive-up window, an update for the door counter, eBooks, and audiobooks.

- Association of Small and Rural Libraries Conference: Gillian requested approval for her attendance at the Association of Small and Rural Libraries Conference in Sparks, Nevada in October. She shared that she also has applied for a grant to cover some of the cost for this trip. The costs include the conference \$350, flight \$384.40, and hotel \$148.50. Joann moved to send Gillian and pay for the cost of the conference out of the education budget, Elaine seconded, board approved.
- Other items of note: no additional items

Denny moved to adjourn; Joann seconded.

Shelly Berning

Secretary