

The Milford Library Board met in regular session on Wednesday, March 3, 2021, at 5:30 p.m. Those in attendance were Board Members Rick Kilts, Elaine Franklin, Shelly Berning, Joann Gano, Jeff Cookinham, Deb Johnson, and Denny Dotson and Director Gillian Anderson.

The meeting was called to order by Rick.

Public Comments: No public comments.

Minutes: Jeff moved to approve the February minutes as presented, Joann seconded, Board approved.

Bills: The bills were emailed to each member for viewing prior to the meeting, all bills were received, Gillian noted a donation did come in after . Elaine moved to pay the bills, Jeff seconded, Board approved.

Policy Review: The Outreach Policy was sent to board members prior to the meeting. The board reviewed the current policy; no changes were made. Policy is noted as reviewed.

Director's Report:

- a. Circulation and Monthly program reports were reviewed. Circulation numbers are slightly up or holding from the previous month, patron numbers have gone up since opening for appointments.
- b. Report last month's events
 - Grab and Go Bags and Books – Groundhog Day – February 1 – 12 – 76 bags taken
 - Book Bundles – February 1 – 26 – 5 participated
 - YA Subscription Box – Donut Worry, Be Happy – February 9 – 25 – 13 participated
 - Grab and Go Bags and Books – Valentine's Day – February 16 – 26 – 88 bags taken
 - Adult Craft Series – DIY Lavender Soap – February 17 – 20 participated -3 video views
 - Paint Night – February 23 - 30 participated – 2 video views

Upcoming events

- Grab and Go Bags and Books – Snails – March 1 – 12
- Book Bundles – March 1 – 26
- MML Coloring Contest – March 1 – 22
- Spring Egg Hunt – March 1 - 22
- YA Subscription Box – Opening Day – March 9 – 30

- Grab and Go Bags and Books – Dinosaurs – March 16 – 26
- Adult Craft Series – DIY Macramé Plant Hanger with Succulent – March 17
- Paint Night – March 23

Discussion of upcoming topics

- The library will continue to be open to the public for scheduled appointments. Curbside pick-up will continue to be open to the public. Gillian will continue to monitor the numbers in the community and the next step of the Phased Re-opening Plan will be discussed again next month.
- Planning for Summer Reading programming has begun. Gillian shared with the board what the tentative plans are for youth, young adult, and adult programming. The hope is to have some in person events, along with grab and go activities, as well as the reading incentives.
- Heartland Glass has been in to do the preliminary work on the window for the transaction drawer. Pieces of the drawer are on backorder, so the transaction drawer will be on hold until all of the pieces arrive, which still could be during the month of March.

c. No Other Items of Note

Denny moved to adjourn; Joann seconded.

Shelly Berning,

Secretary