

Milford Memorial Library

Regular Board Meeting

February 3, 2021

5:30 p.m.

Accessible through Zoom. The meeting link is

<https://us02web.zoom.us/j/84010994210?pwd=N2dPRTFCSzlkalRya1RUVVJITmppZz09>

Meeting ID: 840 1099 4210

Passcode: ARX1p6

Agenda:

1. Call meeting to order
2. Public Comments
3. Read and approve minutes from the previous meeting
4. Read and approve bills
5. Policy Review: Public Relations Policy
6. Director's Report
 - a. Circulation
 - b. Monthly program report
 - c. Report last month's events
 - i. YA Subscription Box – A Comfy, Cozy January – December 29 – January 26 – 18 taken
 - ii. Grab and Go Bags and Books – Polar Bears – January 4-15 – 72 taken
 - iii. Book Bundles – January 4 – 29 – 9 taken
 - iv. Grab and Go Bags and Books – Beach Vacation – January 18 – 29 – 73 taken
 - v. Adult Craft Series – Live Winter Centerpiece – January 20 – 18 taken – 4 video views
 - vi. Paint Night – January 26 – 16 taken – 4 – video views
 - d. Upcoming events
 - i. Grab and Go Bags and Books – Groundhog Day – February 1 – 12
 - ii. Book Bundles – February 1 – 26
 - iii. YA Subscription Box – Donut Worry, Be Happy – February 9 – 25
 - iv. Grab and Go Bags and Books – Valentine's Day – February 16 – 26
 - v. Adult Craft Series – DIY Lavender Soap – February 17
 - vi. Paint Night – February 23
 - e. Discussion of upcoming topics
 - i. Phased Re-opening Plan
 - ii. Wi-Fi Hotspots
 - iii. Transaction Drawer
 - iv. Other Items of Note