

The Milford Library Board met in regular session on Wednesday, June 5, 2019, at 5:30 p.m. Those in attendance were Board Members Rick Kilts, Elaine Franklin, Shelly Berning, Denny Dotson, Joann Gano, Jeff Cookinham, Michele Shortley, Director Gillian Anderson and City Administrator LeAnn Reinsbach.

The meeting was called to order by Rick.

**Public Comments:** None

**Minutes:** Elaine moved to approve the minutes as published, Shelly seconded, Board approved.

**Discuss Video Policy:** The policy was reviewed and no changes were made.

**Bills:** The bills were reviewed, Michele moved to pay the ones we have received and those yet to come, Elaine second

### **Director's Report**

- a. Circulation-reviewed
- b. Monthly program report-reviewed
- c. Report last month's events
  - i. Public Playdate – May 4 – 9 attended
  - ii. Building Bookworms (Storytime) – Mother's Day – May 6 – 9 attended
  - iii. Busy Brains – DIY Dog Toy – May 7 – 7 attended
  - iv. After School Activity – Teacher Appreciation – May 9 – 8 attended
  - v. Adult Craft Series – Stamped Bar Necklaces – May 15 – 5:30 p.m. – 10 attended
  - vi. Public Playdate – May 15 – 5:30 p.m. – 15 attended
  - vii. Adult Book Club – Fly Girls – May 21 – 5 attended
  - viii. Clover Kids – Roller Coaster – May 23 – 10 attended
  - ix. Building Bookworms (Storytime) – Summer Excitement – May 25 – 0 attended
  - x. Paint Night – May 28 – 17 attended

### **Upcoming Events:**

- i. Public Playdate – June 3 – 10:00 a.m.
- ii. Summer Reading Kick Off – June 6 – 6:00 p.m. – 8:00 p.m.
- iii. Building Bookworms – June 7 – 10:00 a.m.
- iv. Public Playdate – June 10 – 10:00 a.m.
- v. YA SRP – Fried Marble Keychain and Light-up Rocket Ship Bookmark – June 11 – 1:00 p.m.
- vi. Youth SRP – Richard Renner – June 13 – 10:00 a.m.
- vii. Building Bookworms – Yoga Okoboji – June 14 – 10:00 a.m.
- viii. Public Playdate – June 17 – 10:00 a.m.
- ix. Free Movie – *Space Jam* – June 18 – 10:00 a.m.

- x. Adult Book Club – Becoming Mrs. Lewis – June 18 – 1:00 p.m.
- xi. Adult SRP – Adult Craft Series – Galaxy Bath Bombs and Soap – June 19 – 5:30 p.m. – 7:30 p.m.
- xii. Youth SRP – Sheltered Reality – June 20 – 10:00 a.m.
- xiii. Building Bookworms – The Solar System and Beyond – June 21 – 10:00 a.m.
- xiv. Public Playdate – June 24 – 10:00 a.m.
- xv. YA SRP – Pool Noodle Rocket – June 25 – 1:00 p.m.
- xvi. Adult SRP – Paint Night – June 26 – 7:00 p.m. – 9:00 p.m.
- xvii. Youth SRP – Sanford Museum and Planetarium – June 27 – 10:00 a.m.
- xviii. Building Bookworms – Kindermusik – June 28 – 10:00 a.m.

**Discussion of upcoming topics:**

- i. HVAC System-Installation will begin after all the parts are in
- ii. Library carpet-the carpet is showing signs of wear and will need to be replaced sometime, it will be cleaned in the fall which is the same time the rest of the carpet in the building will be cleaned.
- iii. Patron library cards-the bar code cards that are being used now are almost gone and we will need to decide if the same cards will be ordered again or if we want to move to a key tag system.
- iv. Election of officers-Elaine moved to keep the officers the same, Denny seconded, Board approved.

Denny moved to adjourn; Shelly seconded

Joann Gano

Secretary