

The Milford Library Board met in regular session on Wednesday, December 5, 2018, at 5:30 p.m. Those in attendance were Board Members Elaine Franklin, Shelly Berning, Denny Dotson, Joann Gano, Rick Kilts, Jeff Cookinham, Michele Shortley and Director Gillian Anderson.

The meeting was called to order by Rick.

Public Comments: None

Minutes: Shelly moved to approve the minutes as published, Jeff seconded, Board approved.

Review Policy: Collection Development/Selection Policy: The policy was reviewed with no changes.

Bills: Bills were discussed and Elaine moved to pay the bills and any to come, Michele seconded, Board approved. A correction was made to the November minutes-Jeff moved to pay the November bills, Shelly seconded, Board approved.

Director's Report

- The circulation and monthly program reports were shared
- Public story times were held on November 7th with 10 attending; 17th with 40 coming
- Public Playdate was held November 2nd with 2 coming
- After School Craft Party was held on November 8th, the movie *Elf* was seen by 15
- 4 attended the adult book club and discussed Eagle and Crane on November 20th
- On November 14th 7 made DIY hand warmers for the adult craft series
- Paint Night at the Library had 53 attendees on November 27th
- Festival of Trees on November 30th had 126 attendees-5:30-7:00

Upcoming events

- Library Open House was December 1st from 11-1-40 did crafts
- Public Playdate will be December 8th from 11 AM- 1 PM
- Public Storytime will be December 15th at 10:30 AM and the theme is snowflakes
- After School Craft Party will be December 13th from 3:30-4:30-Gingerbread People
- Little Fires Everywhere is the Adult Book Club book to be discussed on December 18th at 1:00
- Public Storytime will be December 19th at 6:30 PM
- Playdate/Game Day-December 27th-all day

Discussion of upcoming Topics

- Gillian introduced the new assistant director, Paige Stearns to the Board. Paige will start on the pay scale at \$16.72/hour and in July will be paid \$17.81/hour
- Michele Shortley is the new Board Member.
- Becca requested a purchase of Back Jack Floor Chairs to be used during story time. The Board discussed buying 10 chairs at approximately \$43/chair. The money would come out of the New Equipment line on the budget. Elaine moved to purchase 10 maroon back jack floor chairs, Michele seconded, Board approved

- Since the City of Milford offices will be closed on Christmas Eve, the Milford Library will be closed as well.
- The cleaning service asked for a new vacuum. The Board discussed this and it was decided that Gillian would have the vacuum checked to see how much it would take to repair the old one.
- Becca asked for an opinion from the Board about story time days. She would like to try another evening, not Wednesday. The board suggested a Monday evening time, but it won't work for Becca on that evening. So, she's going to try Monday daytime.

Denny moved to adjourn, Shelly seconded.

Joann Gano

Secretary