

The Milford Library Board met in regular session on Wednesday, November 4, 2015, at 5:30 P.M. Those present were Board members Denny Dotson, Carla Schley, Elaine Franklin, Rick Kilts, Jeff Cookinham, Shelly Berning, Joann Gano, Director Beth Sorenson, staff member Robyn Horswell and guest Jack Walsh

Rick called the meeting to order at 5:30.

Public Comments: Jack Walsh of Edward Jones gave the Board options of how to invest money from the CD that is coming due.

Minutes: Carla moved to accept the minutes as written, Elaine seconded and Board approved.

Review Assistant Library Director job description and newspaper ad: After reviewing the job description and the ad that will go into area newspapers, Carla moved to approve the assistant director job description and the newspaper ad, Denny seconded and Board approved.

Bills: Jeff moved to pay the bills that have been received and those yet to come, Shelly seconded, Board approved

Director's Report:

- Circulation and Monthly program reports were reviewed and discussed
- The adult book club met on October 20 with 5 discussing The Residence
- YA mask making was held on October with 0 attending
- On October 27 Betty visited the Milford Nursing Home and 17 attended her program
- Jeff Cookinham had 6 attend his presentation on Windows 10 on October 6th
- Beth attended the Iowa Library Association Conference October 16-18
- The State Library Director visited the library on October 22
- The Director's Roundtable was held on October 23 at the library in Arnold's Park from 9-12
- Downtown Trick or Treat was held on October 30 from 3:30-5:00 p.m. with 193 children coming by

Upcoming events:

- Betty has 12 story times planned for November
- On November 12 there will be an after school movie for children in pre-school through 8th grade
- The November book club will be discussing A Life Intercepted on November 17th at 1:00
- Jeff Cookinham will do presentation on Internet TV on November 4 at 6:30
- The Library will be closed on November 26 and 27

Discussion of upcoming topics:

- The Festival of Trees will be on December 4 and 5th. The Friends will be asked if they want to donate money for prizes.
- A memorial gift in Lois Eckard's name was given to the library.
- CD renewal: Carla moved that the Lois Eckard Memorial gift be placed in a CD for 1 year. This CD will be at the bank where we currently have the existing CD. The existing CD that is up for renewal will be invested by Jack Walsh of Edward Jones into America Funds from Capital Group, Jeff seconded, Board approved.
- The Assistant Library Director's position will be advertised in the local papers and library website as well as the State Library website. Beth will be taking care of this.

Carla moved to adjourn, Denny seconded.

Joann Gano
Secretary