

The Milford Library Board met in regular session on Wednesday, June 4, 2014, at 5:30 P.M. Those present were Board members Elaine Franklin, Joann Gano, Jeff Cookinham, Carla Schley, Denny Dotson, Director Beth Sorenson, and City Administrator Matt Skaret. Absent were Rick Kilts and JoAnn Chaffin

Since Rick was absent, Carla presided over the meeting.

**Public Comments:** None

**May Minutes:** Elaine moved to approve the minutes as written, Denny seconded, Board approved

**Employment Policy:** The policy was reviewed and Elaine moved to make changes as Matt suggested, Denny seconded, Board approved. Changes were made to the section on "Records" that now states the library would follow the city record policy, another change went along with "Holiday" and it was added that staff would be paid for attending Christmas Fantasy and Pioneer Days and the section on "Retirement" would be taken out.

**Video:** The Board members watched a video on "Public Libraries 3D Printing Fablabs and Hackerspaces" as part of their continuing education

**Bills:** Jeff moved to pay the bills as presented, Elaine seconded and Board approved

**Director's Report:**

The circulation and monthly program reports were read and discussed

**May events/meetings:**

Adult book club read David and Goliath with 6 attending  
Betty held several story time programs and a craft party  
Darlene Naig had a presentation with 2 attending  
The library was closed on Memorial Day

**Upcoming events:**

Betty has story times and craft party planned for June as well as the Summer Reading Program.

Jane Shuttleworth from the Lakeside Lab will be presenting on June 10th at 10:00 as part of the Summer Reading Program

Terry Fisk has a program "Ghosts and the Afterlife" and will present on June 11th at 6:30

Kaycee Arrowwood will work with the Youth Summer Reading Program on June 12th at 1:30

Treasure Village will do face painting and have stories on June 13th at 10:00

Book Club will meet on June 17th and read Midwife of Venice

Mike Prestby, the Magic Man, will be at the SRP on June 17th at 10:00

Steve Horswell will present a fishing program on June 17th at 6:30

Jim is planning a resume assistance on the 3rd Wednesdays of the month from 6:00-7:00 and will begin this month

Blackjack tips and practice session with Randy Sorenson will be held after the July 2nd board meeting

Margo Sievers, Dr. Science, will be on July 8th at 10:00

Karen Schwaller will present on July 8th at 6:30

**Discussion of upcoming topics:**

**Evaluations:** Beth did evaluations on Betty, Robyn and Jim. Elaine made a motion to move the employees with satisfactory and above to the next step on the pay scale with Wendy's evaluation contingent on her turning her's in to Beth. Denny seconded, Board approved

**Employee resignation:** Aimee resigned and her last day will be June 9th. Jeff moved to accept Aimee's resignation with regret and wish her the best in her future endeavors. Elaine seconded, Board approved. The Friends are hosting a reception for her on June 9th. Jeff moved to authorize advertising for a replacement in the appropriate media, Elaine seconded, Board approved. Elaine moved to post a notice for a part time temporary position of 14 hours/week at \$7.25/hour, Denny seconded and Board approved. The student volunteer, Kaycee Arrowwood will be informed of this position.

**Basement treasures:** Dickinson County Museum took the artifacts and Sylvia Wallace took the Doolittle family artifacts.

**Wendy's computer:** Denny moved to pay the bill for Wendy's computer which has finally arrived. \$748 for the computer, \$192 for software, and \$125 for transfer and set up.

**Pioneer Days:** The book sale preparation will begin on July 24th

Denny moved to adjourn, Jeff seconded

Joann Gano  
Secretary